

Parent Portal Instructions

Visit the Parent Portal on the VHS Football Booster Club Website: www.viperfootball.org

From the home page, go to the Parent Portal.



You will need to login to your account used last year.

If you are new to Viper Football, you may also create a new account from this page.

If you don't recall your password, click "Forgot Password" button to reset it.



Parent Portal - Parent / Guardian Login

You must be logged in to view this information.

Username or Email

Password

Remember Me

[Create New Account](#)

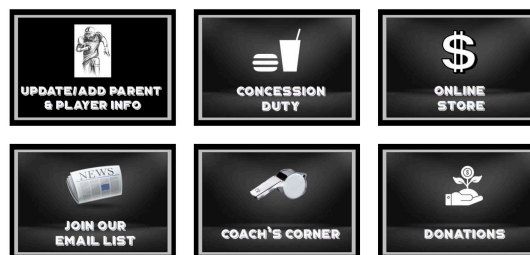
[Forgot Password](#)



STEP ONE:

You will now be taken to the Parent Portal. **THE MOST IMPORTANT STEP IS TO UPDATE YOUR CONTACT INFORMATION AND ADD YOUR ATHLETE TO OUR SYSTEM.** The school district does have your athlete's information in their systems, but this is for the booster club to manage the new season, provide rosters, etc. Click on the "Your Contact Info" button.

Parent Portal - The Parent One Stop Spot



PLEASE do this before going to the online store to purchase any items.

STEP TWO:

Confirm that you are marked as active for the school year.

Make sure that we have your phone number.

Click update to update your information and go to the Athlete entry page.

Edit Your Parent/Guardian Account

User Information

Username *
Your username can not have any special characters or spaces. So, your email can not be used. You will enter your email address on the next screen.

First Name *

Last Name *

Parent / Guardian Status * Active Inactive
If you have a player that is currently in the Viper Football program, please move your parent status to "Active" for the new school year.

Contact Information

Preferred Phone
Required phone number format: (###) ###-####

E-mail *

Your Athlete(s)

On the next screen, you will be asked to provide your athlete's basic information for the new season! Please click either the register or update button below.

Step Three:

Add your athlete's information on this screen. Please include the phone and email. This helps our coaches with communications.

After completing, click on "Submit Athlete's Information".

You will have the option to add up to three athletes.

Athlete - New Season Update - 1st Athlete

I have already added my athlete(s) for the 2020-2021 school year. [CLICK HERE TO RETURN TO PARENT PORTAL](#)

Athlete's First Name *

Athlete's Last Name *

Athlete's Full Name for Rosters *
Please enter your athlete's full name. The name entered here will be used in the coaches rosters. Feel free to use the name your son goes by if it is different than his formal first name.

Athlete's Graduating Class *

Athlete's Mobile Phone
Select the year that your son will graduate. This refers to the year following the end of the football season the year that your son is a senior.

Athlete's Email

Step Four:



Parent Portal - The Parent One Stop Spot



Help us by setting up your email communications preferences. This allows us to send email to different "segments" such as an email to just parents of seniors. Select "Join Our Email List".

Then, simply select your athlete(s) graduation year and the teams that they are on. You are able to come and update this once the teams are announced.

Your Communication Preferences

Confirm Your Athlete's Graduating Class(es) & Team(s)

Select all that apply for all of your athletes. This is for email distribution purposes. If you don't know your player's team at this time, you may come back and edit once they are announced.

Class

2021

2022

2023

2024

Teams

Varsity

JV-Black

JV-Silver

9th-Black

9th-Silver

9th-White

Unknown